

Interreg
España - Portugal

Fondo Europeo de Desarrollo Regional
Fundo Europeu de Desenvolvimento Regional



UNIÓN EUROPEA
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nanoGateway Mobility Program REGULATION

1. Background

The *nanoGateway* Project – *Crossborder Platform for the promotion of nanotechnology Research, Technology Development and Innovation* is a project co-funded by the European Regional Development Fund (ERDF) under the Cooperation programme Interreg V-A Spain-Portugal (POCTEP) 2014-2020, with reference no. 0300_NANOGATEWAY_6_P. The project aims to implement a strategy and action plan that will explore and apply the potential of nanotechnology and create a new collaborative approach among value chain actors in which innovation is central.

INL, together with regional institutions from the POCTEP regions, intends to strengthen the capacity to develop excellence in R&D and motivate academic institutions and research centers to develop collaborative R&D projects and to guide their projects in the search for solutions and products with nanotechnological basis.

The nanoGateway Project will run from the 1st October 2016 until 30th December 2019 with a budget over €1M co-funded by the European Regional Development Fund (ERDF).

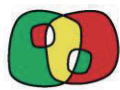
For the nanoGateway Mobility Program a jury will select the best 10 candidates for a short-term mobility program based on a Project Idea at INL facilities. The candidates must belong to the POCTEP area and must be researchers; students from Master or PhD; or staff from industrial entities.

A Jury will be created, consisting of two representatives from the chosen department of the candidate; two representatives from the Business and Strategic Relations Department; and one representative from the Human Resources.

The nanoGateway Mobility Program will select 10 participants to develop their project idea from 1 up to 8 weeks, under the supervision of INL Staff. The selected participants will receive mentoring by an INL Staff to the development of their works proposed or project ideas at INL facilities with accommodation included (travel and food expenses are not included).

2. Objective

- 2.1. The nanoGateway Project aims to strengthen the capacity to develop excellence in R&D and motivate academic institutions and research centers to develop collaborative R&D projects and to guide their projects in the search for solutions and products with nanotechnological basis.
- 2.2. Within the nanoGateway Mobility Program, the planned activities are focused on the promotion of collaborative research and R&I innovation projects and the promotion of 'anchor' projects in the nanotechnology ecosystem. The objectives of the mobility program are foreseen:
 - (a) To visit INL facilities and infrastructures, to learn the protocols, methodology, research techniques, to promote communication with



the research groups and to explore different research perspectives to promote collaborative research.

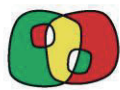
- (b) To participate on ongoing activities and results achieved and to support the definition of potential future collaborations.
- (c) To participate on Conferences and Workshops to be hold at INL.
- (d) To assist in the preparation of International or European Projects Proposals.
- (e) To promote presentation sessions of the research projects in progress.
- (f) To participate on the preparation of joint scientific articles and in the development of R&D Projects.
- (g) By the end of their mobility, the participant must present a report with a short summary of the work developed and the results of the Mobility Program.

3. Promoting Entity

- 3.1. The Promoting entity is the International Iberian Nanotechnology Laboratory (INL), with headquarters at Avenida Mestre José Veiga, 4715-330 Braga (Portugal).

4. Eligibility Criteria

- 4.1. The nanoGateway Mobility Program is open to researchers from Master and PhD programs that meet the following criteria:
 - (a) Participants must be from the POCTEP Region of the nanoGateway Project. Spanish Provinces: Ourense, Pontevedra, Zamora, Salamanca, Cáceres, Badajoz, Huelva, A Coruña, Lugo, Ávila, León, Valladolid, Cádiz, Córdoba and Sevilla. Galicia. Portuguese Regions: Alto Minho, Cávado, Trás-os-Montes, Douro, Beiras e Serra de Estela, Beira Baixa, Alto Alentejo, Alentejo Central, Baixo Alentejo, Algarve, Ave, Alto Tâmega, Tâmega e Sousa, Área Metropolitana do Porto, Viseu Dão-Lafões, Região de Coimbra, Médio Tejo, Região de Aveiro, Região de Leiria, Oeste and Alentejo Litoral.
 - (b) The participant must be able to:
 - (i) conduct research in one of the six research departments of INL: Nanoelectronics Engineering; Quantum & Energy Materials; Nanophotonics; Life Sciences; Advanced Electron, Microscopy, Imaging and Spectroscopy; or Micro and Nanofabrication; or
 - (ii) undertake activities in the INL Corporate Services and Research and Innovation support units, namely in the Business and Strategic Relations Department and the Corporate, Communication and Marketing Department from INL.



- (c) The participant should have outstanding academic or professional background.
- (d) The participant must present a nanotechnology-related project idea for working in the case of 4.1.(b)(i), and, in the case of 4.1.(b)(ii), a project idea with the description of the work to be developed in the corresponding unit.

5. Selection Process

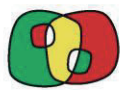
- 5.1. An initial assessment will be carried out by members of the INL Business & Strategic Relations Department, based on the information provided in the application form, the CV, the Cover Letter and the Project Idea or proposed work to be developed, to check if the candidates fit the eligibility criteria.
- 5.2. The candidates that passed the initial assessment will be evaluated by a Jury composed of two representative from the chosen department of the candidate; two representatives from the Business and Strategic Relations Department; and one representative from the Human Resources.
- 5.3. The candidates will be selected based on their CV, Cover Letter and Project Idea, according to the following criteria:
 - (a) Originality of the Project Idea: The extent to which the idea is innovative and original.
 - (b) Curricular evaluation of candidate.
 - (c) Cover Letter evaluation of the candidate.

6. Application deadline

- 6.1. The application period for the nanoGateway Mobility Program will be continuously open with multiple cut-off selection dates from 30th July 2017 until 15th September 2019:
1st September 2018,
1st April 2019,
1st May 2019
1st June 2019
1st August 2019,
15th September 2019.
There will be an evaluation session after each cut-off date and for each date the submitted proposals will be grouped, reviewed and ranked together. Evaluation results are made available immediately after.

7. Application procedure

- 7.1. The participation in the nanoGateway Mobility Program is free of charge and applications must be formalized through an online form available at nanoGateway website, attached with the CV, the Cover Letter, and the Project Idea.



- 7.2. The complete application for the nanoGateway Mobility Program must include the following documents in the application form:
- (a) Curriculum Vitae;
 - (b) Cover Letter;
 - (c) Project Idea, according to the provided template.
- 7.3. The Project Idea template will be provided to download at nanoGateway Mobility Program webpage.
- 7.4. Participants may be asked at a later stage for further documents.
- 7.5. The candidates are responsible, in all legal terms, for the information provided in the application.

8. Assessment of the applications

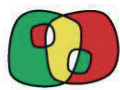
- 8.1. The Jury will evaluate each application against the three award criteria and score them as follows:

CRITERION	Maximum points
Originality of the Project Idea	10
Curricular Evaluation	5
Cover Letter Evaluation	5
Total	20

- 8.2. The decision of the Jury will be based on a record signed by all its members.
- 8.3. The decision of the Jury cannot be appealed.

9. Participation on the Mobility Program

- 9.1. The selected candidates will be entitled of the following:
- (a) Mentoring support from INL researchers for the development of the work proposed or Project Idea – in the research area chosen by the participant - from 1 up to 8 weeks.
 - (b) Visiting, knowing and understanding INL state-of-the-art facilities and infrastructures.
 - (c) Participation in ongoing research activities and projects, new proposals and exploratory activities.
 - (d) Participation on Conferences and Workshops hosted by INL in the period of their mobility program.
 - (e) Accommodation for the period of the Mobility Program.



- 9.2. The participants of the nanoGateway Mobility Program shall sign a declaration of acceptance in accordance with the terms of this regulation.
- 9.3. The selected participants of the nanoGateway Mobility Program shall present the following documents for admission:
- (a) Digital Picture;
 - (b) ID;
 - (c) INL Associateship Registration Form (MPA) – to be provided by INL;
 - (d) INL MPA Approval Form stating the eligibility conditions and documents above mentioned – to be provided by INL.
- 9.4. The participants of the nanoGateway Mobility Program shall comply with INL's Staff Rules.

10. Other Provisions

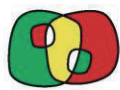
10.1. Publicity

10.1.1. Publicity by the Candidates

- (a) The candidates must contribute to promote the nanoGateway Mobility Program, by providing targeted information to multiple audiences (including the media and the public) in a strategic and effective manner.
- (b) Unless the Promoting Entity requests or agrees otherwise or unless it is impossible, any communication activity related to the action (including in electronic form, via social media, etc.) must display the nanoGateway Project and Interreg emblem.

10.2. Publicity by the Promoting Entity and the nanoGateway Project.

- (a) The Promoting Entity and the nanoGateway Project may use, for its communication and publicising activities, information relating to the nanoGateway Mobility Program, documents notably summaries for publication and deliverables as well as any other material, such as pictures or audio-visual material that it receives from the participants and the shortlisted candidates (including in electronic form).
- (b) The Promoting Entity and the nanoGateway Project will publish the name of the shortlisted participants, their origin, and Short Description of the Project Idea – unless they have requested to waive such publication (because disclosure risks threatening their security and safety or harm their interest).



- (c) Photos and videos taken by the Promoting Entity and the nanoGateway Project during the nanoGateway Mobility Program are the sole property of the nanoGateway Project.

10.3. Processing of personal data

10.3.1. Processing of personal data by the Promoting Entity and the nanoGateway Project

Any personal data will be processed by the Promoting Entity and the nanoGateway Project under the applicable data protection rules and in accordance with the nanoGateway Privacy Statement. The shortlisted candidates and the participants consent that, the Promoting Entity and the nanoGateway Project publish the following information: (i) name, (ii) photo; (iii) Member State of origin (address or NUTS 2 region); (iv) short description of the project idea.

10.4. Processing of personal data by the Participants

The participants must process personal data in compliance with applicable EU and national law on data protection (including authorisations or notification requirements, if any).

10.5. Conflict of interests

10.5.1. The participants must take all measures to prevent any situation where the impartial and objective participation in the Mobility Program is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest ('conflict of interests').

10.5.2. They must inform the Promoting Entity without delay of any situation constituting or likely to lead to a conflict of interests and immediately take all the necessary steps to rectify this situation.

10.5.3. The Promoting Entity may verify that the measures taken are appropriate and may require additional measures to be taken by a specified deadline.

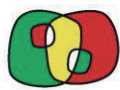
10.6. Liability for damages

10.6.1. The Promoting Entity cannot be held liable for any damage caused to the Participants or to third parties as a consequence of the Mobility Program, including for gross negligence.

10.6.2. The Promoting Entity cannot be held liable for any damage caused by any of the participants in the context of the Mobility Program.

10.7. Withdrawal of the Participation from the nanoGateway Mobility Program

10.7.1. The Promoting Entity may withdraw nanoGateway Mobility Program participation from the participant if it finds out that: (a) false information



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or fraud or corruption was used to participate on it or (b) the participant was not eligible or should have been excluded (c) the participant is in serious breach of its obligations under this Regulation.

11. Contact

11.1. Any doubts about the nanoGateway Mobility Program, namely on the eligibility criteria, the submission of applications, or other, may be clarified through email to: info@nanogateway.eu

12. Confidentiality

12.1. The Promoting Entity and all the entities involved in the nanoGateway Mobility Program application and evaluation process guarantee the confidentiality of the information received during the application and evaluation process, that has been expressly marked by the Participants as 'Confidential', with the exception of any possible interviews and presentations before the Jury.

13. Amendments

13.1. This Regulation may be subject to amendments at any time.

13.2. The Promoting Entity reserves the right to modify the composition of the Jury, if deemed necessary.